**INTERNATIONAL RELATIONS OFFICE**

<table>
<thead>
<tr>
<th>Physical address</th>
<th>Mailing address</th>
</tr>
</thead>
</table>
| Université Paris Diderot  
Bâtiment des Grands Moulins  
Aile A – 2ème étage  
5, rue Thomas Mann  
75013 Paris – FRANCE | Université Paris Diderot  
Case courrier 7140  
5, rue Thomas Mann  
75205 Paris cedex 13 – FRANCE |

Fax: + 33 1 57 27 55 07  
https://www.univ-paris-diderot.fr/

**DEAN OF THE INTERNATIONAL OFFICE**

Prof. Antoine CAZE:  
vice.presidentbri@univ-paris-diderot.fr

**HEAD OF THE OFFICE**

Fatou ESTEOULE  
responsiblebri@univ-paris-diderot.fr  
+ 33 1 57 27 55 35

**PARTNERSHIPS**

- **International Cooperations – International Agreements:**  
  Fatou ESTEOULE  
  responsablebri@univ-paris-diderot.fr  
  + 33 1 57 27 55 35

- **European Agreement Administrator - Erasmus:**  
  Jan DOUAT  
  erasmusadministration@univ-paris-diderot.fr  
  + 33 1 57 27 59 53

- **International Project Manager:**  
  Cécile DERBOIS  
  cecile.derbois@univ-paris-diderot.fr  
  + 33 1 57 27 55 09

- **Programmes Sorbonne Paris Cité:**  
  Paul MARCILLE  
  spc-idex-bresil@univ-paris-diderot.fr  
  + 33 1 57 27 55 30

**INCOMING MOBILITY**

- **Incoming Student Manager - International programs:**  
  Isabelle TOUCHEFEU  
  accueilentrants@univ-paris-diderot.fr  
  + 33 1 57 27 57 36

- **Incoming Student Manager - European programs:**  
  Anicet QUENTIN  
  accueilentrants@univ-paris-diderot.fr  
  + 33 1 57 27 55 05

- **Incoming Visitors:**  
  Claire DEVOS  
  visiteuretranger@univ-paris-diderot.fr  
  + 33 1 57 27 55 06

- **Incoming Guest Professors:**  
  Amandine SAMSON  
  visiteuretranger@univ-paris-diderot.fr  
  + 33 1 57 27 55 32

- **Specific programs:**  
  Marine LE ROY  
  marine.leroy@univ-paris-diderot.fr  
  +33 1 57 27 59 79

**OUTGOING MOBILITY**

- **Outgoing Student Manager – International programs:**  
  Safia DIOUANI  
  accueilsortants@univ-paris-diderot.fr  
  + 33 1 57 27 55 34

- **Outgoing Student Manager – European programs:**  
  Tania HAikal  
  accueilsortants@univ-paris-diderot.fr  
  + 33 1 57 27 53 97

- **Outgoing Student Manager (Internships-Summer programs):**  
  Sophie THIERY  
  accueilsortants@univ-paris-diderot.fr  
  + 33 1 57 27 53 96

- **Budget – scholarship:**  
  Aurélie LAVILLONNIERE  
  aidemobilite@univ-paris-diderot.fr  
  + 33 1 57 27 59 51
# ACADEMIC INFORMATION

## Academic calendar 2017/2018

<table>
<thead>
<tr>
<th>FIRST SEMESTER</th>
<th>SECOND SEMESTER</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Official dates of Mobility:</strong> 1st September 2017 to 31st January 2018</td>
<td><strong>Official dates of Mobility:</strong> 2nd January 2018 to 30th June 2018</td>
</tr>
<tr>
<td>Classes begin: 1st September 2017</td>
<td>Classes begin: 15th January 2018</td>
</tr>
<tr>
<td>Classes end: 16th December 2017</td>
<td>Classes end: 14th April 2018</td>
</tr>
<tr>
<td>Exam period: 11th to 23rd December 2017 and 8th to 13th January 2018</td>
<td>Exam period: 30th April to 18th May 2018</td>
</tr>
<tr>
<td>Retake exams: 18th June to 30th June 2018</td>
<td></td>
</tr>
</tbody>
</table>


## Course lists

### Field of study

You will find the list of courses of the diplomas on our website: [https://formation.univ-paris-diderot.fr/offre-formation-par-domaine](https://formation.univ-paris-diderot.fr/offre-formation-par-domaine).

We remind you that students have to respect the field of study and the department or faculty (UFR) indicated on the signed agreement. Students have to choose **2 courses at least per semester** in their field of study.

Students have to make sure they register to courses linked to the University Paris Diderot in order to earn the credits (ECTS).

**Level of studies on the agreement:**

- "F" level (First cycle) = undergraduate level  
  
- "S" level (Second cycle) = postgraduate level  
  
- "T" level (Third cycle) = doctorate level  

### Course restrictions

- Courses in Film studies are overcrowded: these courses are only for students coming within a Film studies agreement. Workshops cannot be attended.
- Courses from the Psychology faculty are only for students coming within a Psychology studies agreement.
- Medical studies are available only for students coming on a Medical agreement.
- Engineering studies are only available if there is an agreement with the Engineering School.

## French classes

### INTENSIVE FRENCH CLASSES (SILC)

Intensive French classes (SILC) are available for exchange students before each semester (beginning of September and January): [https://international.univ-paris-diderot.fr/etudier-paris-diderot/perfectionner-son-francais](https://international.univ-paris-diderot.fr/etudier-paris-diderot/perfectionner-son-francais)

**Fees:** €250 for 7 days

A certificate and **2 ECTS** will be provided at the end of the SILC.

Students who want to apply need to tick the box on their moveonline application form if they want to receive information.

### SEMESTRIAL CLASSES

French classes are available during the semester: [https://international.univ-paris-diderot.fr/etudier-paris-diderot/perfectionner-son-francais](https://international.univ-paris-diderot.fr/etudier-paris-diderot/perfectionner-son-francais)

Students will be allowed to follow a **maximum of 2 classes per semester** subject to changes (3 hours per week). One class can earn them **3 ECTS**.

If students choose to follow two classes they will have to choose one grammar course and one workshop.

If students choose only one class, they can choose either the grammar course or a workshop.

Registration is made online, information is given by email at the beginning of each semester by the EILA department.

## Enrollment

### ERASMUS STUDENTS

Students must register to their courses **directly within each department or faculty (UFR)** after the International Relations Office gives them their student card.

### INTERNATIONAL STUDENTS

After paying the mandatory French Social security at the DEF (department of administrative enrollment), students will obtain their student card.

They will need it to register to their courses directly within each department or faculty (UFR).
Required Level of French Proficiency

<table>
<thead>
<tr>
<th>ERASMUS STUDENTS</th>
<th>INTERNATIONAL STUDENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>All courses are taught in French except for some courses within the department of English studies and Language courses. French level B1 (Common European Framework of Reference for Languages) is required to attend courses at the University Paris Diderot. A certificate is required in the application form. If the students don't have any official certificate, ask your home coordinator/French professor to fill in and sign the form on our website: <a href="https://international.univ-paris-diderot.fr/procedure-de-candidature">https://international.univ-paris-diderot.fr/procedure-de-candidature</a>.</td>
<td>All courses are taught in French except for some courses within the department of English studies and Language courses. French language proficiency certificate: DELF B2 - DALF C1 - TCF B1 (score above 350 points preferred) - TEF Level 3 or equivalent. A certificate is required in the application form. N.B: For medical studies, a B2 French level is required.</td>
</tr>
</tbody>
</table>

Grading scale

<table>
<thead>
<tr>
<th>Grades range from 0 to 20:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Less than 10 means ‘failed’</td>
</tr>
<tr>
<td>10 and above means ‘passed’</td>
</tr>
</tbody>
</table>

Transcript of records

<table>
<thead>
<tr>
<th>FIRST SEMESTER MOBILITY</th>
<th>SECOND SEMESTER MOBILITY</th>
</tr>
</thead>
<tbody>
<tr>
<td>For students ending their mobility on the first semester, official transcripts will be sent to the International Office at the beginning of March and eventually to the student at his/her home address. Please note that the official transcripts cannot be issued before the designated dates. N.B: The Transcripts of records of students in Joint Degree/Master will be sent directly by the department.</td>
<td>For students ending their mobility on the second semester, official transcripts will be sent to the International Office mid-July and eventually to the student at his/her home address. Please note that the official transcripts cannot be issued before the designated dates. N.B: The Transcripts of records of students in Joint Degree/Master will be sent directly by the department.</td>
</tr>
</tbody>
</table>

APPLICATION

<table>
<thead>
<tr>
<th>FIRST SEMESTER OR WHOLE YEAR APPLICATION</th>
<th>SECOND SEMESTER APPLICATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Students in a Mobility for Studies (SMS):</td>
<td></td>
</tr>
<tr>
<td>Nomination: April 15th</td>
<td></td>
</tr>
<tr>
<td>Application: April 30th</td>
<td></td>
</tr>
<tr>
<td>Students in a Mobility for Traineeships - SMT (Medical studies) :</td>
<td></td>
</tr>
<tr>
<td>Nomination: May 15th</td>
<td></td>
</tr>
<tr>
<td>Application: May 30th</td>
<td>Students in a Mobility for Studies (SMS):</td>
</tr>
<tr>
<td>Nomination: October 15th</td>
<td></td>
</tr>
<tr>
<td>Application: October 30th</td>
<td></td>
</tr>
<tr>
<td>Students in a Mobility for Traineeships - SMT (Medical studies):</td>
<td></td>
</tr>
<tr>
<td>Nomination: November 15th</td>
<td></td>
</tr>
<tr>
<td>Application: November 30th</td>
<td></td>
</tr>
</tbody>
</table>

Application step by step

<table>
<thead>
<tr>
<th>ERASMUS and JOINT DEGREE/MASTER students</th>
<th>INTERNATIONAL STUDENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Step 1: Nominations</td>
<td>Step 1: Nominations</td>
</tr>
<tr>
<td>Selected students have to be officially nominated by the International Relations Office of the home institution to this address: <a href="mailto:accueillentrants@univ-paris-diderot.fr">accueillentrants@univ-paris-diderot.fr</a></td>
<td>Selected students have to be officially nominated by the International Relations Office of the home institution to this address: <a href="mailto:accueillentrants@univ-paris-diderot.fr">accueillentrants@univ-paris-diderot.fr</a></td>
</tr>
</tbody>
</table>
Step 2: Online registrations

Register online and print the Moveonline application form (.pdf).
Do not forget to attach an ID photo (used for the student card – do not staple it)
https://paris7.moveonfr.com/form/58cf8d4f8b811b4d41000000/eng
Please, make sure to indicate a valid e-mail address in your form (avoid hotmail and live accounts)

Step 3: Complete application with the additional documents

<table>
<thead>
<tr>
<th>ERASMUS and JOINT DEGREE/MASTER students</th>
<th>INTERNATIONAL STUDENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>- Moveonline application form with picture</td>
<td>- Moveonline application form with picture</td>
</tr>
<tr>
<td>- Learning agreement</td>
<td>- Learning agreement and Social security form</td>
</tr>
<tr>
<td><strong>N.B:</strong> only one version of the LA is required: If the home university requires his own, it is unnecessary to use the one of Paris Diderot.</td>
<td>- French language proficiency certificate</td>
</tr>
<tr>
<td>- French language proficiency certificate</td>
<td>- CV (in French)</td>
</tr>
<tr>
<td>- Accommodation application form (if applying for CROUS residences)</td>
<td>- Cover letter (in French)</td>
</tr>
<tr>
<td>- Copy of the European Health Insurance Card</td>
<td>- Diplomas and school grades (translated in French or in English)</td>
</tr>
<tr>
<td></td>
<td>- Copy of the passport</td>
</tr>
<tr>
<td></td>
<td>- Accommodation application form (if applying for CROUS residences)</td>
</tr>
</tbody>
</table>

A different procedure concerns the students in Training:

Link for Medical studies: https://international.univ-paris-diderot.fr/mobilite-de-stage-dexternat-erasmus-en-medecine
Link for an internship in a laboratory: https://international.univ-paris-diderot.fr/mobilite-de-stage-erasmus-en-laboratoire

Step 4: Send the completed applications

Send the original completed application to our International Relations Office before the deadline by postal services (neither scan nor fax will be accepted).

Reminder: The application process is also on our website:
https://international.univ-paris-diderot.fr/programmes-dechanges-europe

Social security

Students need to get their European Health Insurance Card before coming for their mobility. It has to be valid for the entire mobility period.

**N.B:** For non European students, if they do not have access to the European card, they will have to proceed as international students unless they are more than 28 years old and/or have private social security insurance (a copy is required).

Joining the social security coverage is mandatory for all students under 28 (except European or Canadian students). This coverage is valid for the academic year. Students have to pay the insurance fee (approx. 213€) when collecting their student card.

They will have to choose between two health insurance payment centers. Please check their websites for information.
- LMDE: http://www.lmde.com
## GENERAL INFORMATION

### Housing

The University Paris Diderot has only a few rooms in several Hall of residences in Paris. As a consequence, *we cannot guarantee accommodation for every student. We advise them to look on their own as well.* Accommodations are either on campus or off campus, near metro stations, with kitchenette, bathroom facilities and internet access.

**Link to get more information:** https://international.univ-paris-diderot.fr/etudier-paris-diderot/se-loger-paris

### Application

1. Students need to tick the box on their Moveonline application form
2. Students need to fill in the accommodation application form
3. Students need to send their accommodation application together with their Moveonline application form.
4. A commission will decide about the placement (Mid-May for the 1st semester/Mid-November for the 2nd semester).

### Mentorship, Societies or student groups

**Buddy Program Information**

To make it easier for incoming students to adapt to their new environment and life in Paris, a “buddy program” has been developed. Students from Paris Diderot propose to help and assist Erasmus and international students during their mobility in cultural, administrative and sometimes academic aspects.

Students who are interested in this program must send an email to: accueilentrants@univ-paris-diderot.fr. They will receive information about this program by e-mail.

A meeting will be organized between students from Paris Diderot and foreign exchange students at the beginning of each semester.

**Link to get more information:** https://international.univ-paris-diderot.fr/etudier-paris-diderot/parrainage-etudiant

**Facebook page:** https://fr-fr.facebook.com/diderotinternational

There is also plenty of student groups or societies on our website: https://international.univ-paris-diderot.fr/associations

### Visas

The university does not provide visa services, all matters regarding visa should be settled before coming on mobility with the French Embassy of your country.

**Information on student visa:**

http://www.campusfrance.org/fr/page/le-visa-de-long-sejour-pour-etudes-titre-de-sejour-vls-ts

### Overview of the cost of living in Paris per month (£)

<table>
<thead>
<tr>
<th>Category</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rent (€)</td>
<td>around €750/month for a room (in Paris)</td>
</tr>
<tr>
<td>Transport fares (€)</td>
<td>around €70/month for Paris (zones 1-5 = unlimited in all the Parisian area)</td>
</tr>
<tr>
<td>N.B. A student discount pass can be purchased (“Imagin’R”). For more information, please check the website:</td>
<td><a href="http://www.imagine-r.com/">http://www.imagine-r.com/</a></td>
</tr>
<tr>
<td>Food (€)</td>
<td>£250/month</td>
</tr>
<tr>
<td>Cinema tickets (€)</td>
<td>around €10 (possibility of student discounts)</td>
</tr>
</tbody>
</table>

Note that it is very difficult for exchange students to get a part-time job. It is important that students have enough funding to cover the expected cost of their stay at Paris, which should be at least €600/800 per month (or equivalent in the student’s currency) for the expected period of stay.

**N.B:** Please note that the University Paris Diderot does not provide scholarship for incoming exchanged students.