**NORTHUMBRIA UNIVERSITY FACT SHEET - ACADEMIC YEAR 2018/19**

<table>
<thead>
<tr>
<th>Semester 1</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Induction Week</strong></td>
<td>Monday 24th September 2018</td>
</tr>
<tr>
<td><strong>Teaching Weeks</strong></td>
<td>Monday 1st October 2018 to Friday 21st December 2018</td>
</tr>
<tr>
<td><strong>Christmas Vacation (3 weeks)</strong></td>
<td>Monday 24th December 2018 to Friday 11th January 2019</td>
</tr>
<tr>
<td><strong>Assessment Weeks</strong></td>
<td>Monday 14th January to Friday 25th January 2019</td>
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<table>
<thead>
<tr>
<th>Semester 2</th>
<th></th>
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<tbody>
<tr>
<td><strong>Induction Week</strong></td>
<td>Monday 21st January 2019</td>
</tr>
<tr>
<td><strong>Teaching Weeks</strong></td>
<td>Monday 28th January 2019 to Friday 10th May 2019</td>
</tr>
<tr>
<td><strong>Easter Vacation (3 weeks)</strong></td>
<td>Monday 8th April 2019 to Friday 26th April 2019</td>
</tr>
<tr>
<td><strong>Assessment Weeks</strong></td>
<td>Monday 13th May 2019 to Friday 31st May 2019</td>
</tr>
</tbody>
</table>

**APPLICATION PROCEDURE**

| Nominations – partners to send student details to our team – we will then email each student instructions on how to apply using our online application | Semester 1 (September) – Monday 2 April 2018  
Semester 2 (January) – Monday 1 October 2018 |
| Application deadlines – students to complete online application form and submit all supporting documents by the following deadlines | Semester 1 (September) – Friday 20 April 2018  
Semester 2 (January) – Friday 26 October 2018 |
| Portfolio – students applying for any Art, Architecture or Design course will be required to submit a portfolio of relevant work along with their application form | **Portfolio Guidance** |

**Tuition Fees**

| Study Abroad: £5,500 GBP per semester  
Exchange: no tuition fee |

**Average cost of living**

| £1,015 per month |

**English Language Pre-sessional Courses**

| Further details about studying English before starting your studies are available on our [English pre-sessional course](#) page. |

**English Requirements** – the following minimum requirements are for undergraduate non final year study

| For further clarification on English requirements please see [English Language Requirements](#)  
IELTS: overall 6.0 (with minimum of 5.5 in each component)  
TOEFL IBT: overall 79 (with minimum R18, W17, L17, S20)  
PTE Academic: overall 54 (with minimum of 51 in each component)  
Students who plan to take pre-sessional English before their academic studies will need to take the UKVI IELTS due to visa regulations. |

**Application Process - including Module Requesting**

| Step by step guidance on how to apply can be found here:  
Incoming Students  
Students can research potential modules using our [Constructing Your Programme](#) webpage (which is also accessed by the link above). Students will be advised of his or her relevant module requesting procedure within their Offer email. |
### DEADLINES AND TIMINGS:

<table>
<thead>
<tr>
<th>Semester</th>
<th>Application Submitted by:</th>
<th>Offer Sent to Students by:</th>
<th>Completed Acceptance Forms submitted by students:</th>
<th>CAS / confirmation letter to use applying for Short-term Study Visa provided by:</th>
<th>Module Timetable available to student:</th>
</tr>
</thead>
<tbody>
<tr>
<td>September (Semester One)</td>
<td>20 April</td>
<td>End of May</td>
<td>15th June</td>
<td>Early August <em>(relevant to non EU students only, this is provided in response to student submitting Acceptance Form by deadline stated)</em></td>
<td>via MyNorthumbria the week before teaching begins (after Enrolment)</td>
</tr>
<tr>
<td>January (Semester Two)</td>
<td>26 October</td>
<td>Mid November</td>
<td>3rd December</td>
<td>Mid December <em>(relevant to non EU students only, this is provided in response to student submitting Acceptance Form by deadline stated)</em></td>
<td></td>
</tr>
</tbody>
</table>

### POSTAL ADDRESS

We request that students apply using our online application when possible but if a hardcopy application is required, please send a scanned copy to us using the general email address – we do NOT require the hardcopy.

FAQ: Exchanges and Study Abroad Team
International Development
Sandyford Building – Room 4.19
Northumbria University
Newcastle upon Tyne
NE1 8QE England
Email: er.study-abroad@northumbria.ac.uk
Tel: +44 (0)191 227 4878

### ACCOMMODATION INFORMATION

Accommodation Webpage: https://www.northumbria.ac.uk/study-at-northumbria/accommodation/

Email address for Accommodation Queries: rc.accommodation@northumbria.ac.uk

### IMMIGRATION

*Please note we will not issue a CAS for the purpose of a Tier 4 General Student Visa for single semester students.*

- Northumbria's Immigration Page
- Applying for Short-term Student Visa
- Applying for Tier 4 (General) Student Visa
- Arriving to the UK via Republic of Ireland

### USEFUL LINKS:

- Northumbria University webpage
- ‘Getting Here’ – travel information
- Student Support
- Northumbria Library
- Sports Facilities
- Students Union
NORTHUMBRIA UNIVERSITY: GENERAL GUIDANCE FOR STUDENTS

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APPLICATION
Students will be sent individual information on the online application procedure after nomination. General guidance is here: Incoming Students

PORTFOLIOS
Students applying for any design, architecture or art based programme will need to provide a portfolio of work along with their application materials. Advice on preparing a portfolio can be found here: Portfolio Guidance

PREPARATIONS

ACCOMMODATION
Students will only be able to apply for accommodation after they have received their username & password by email which is sent automatically shortly after the offer is sent (please check junk mail).

The username & password is required in order to apply for Accommodation from: Accommodation Webpage

Email for Accommodation Queries: rc.accommodation@northumbria.ac.uk

Please note: it is helpful if students make a note on the Accommodation Application to say that they will be studying at Northumbria for just one semester, if relevant.

ARRIVAL

MEET & GREET
Offered from Newcastle International Airport at the start of each semester - Meet & Greet service

ENROLMENT
Details on the enrolment procedures will be confirmed via email close to the start of teaching. Students will not be registering for modules during enrolment; this is done by the University on the student’s behalf ahead of time.

EU & INTERNATIONAL INDUCTION
New international students are advised to attend EU/International Student Induction session held in September and information available online for January. This information specifically provides practical and helpful guidance which will help students settle in to their time at Northumbria University.

PROGRAMME INDUCTIONS
Students will be sent details on programme related induction sessions available to them, which will occur during the week prior to teaching.
MODULES

ACADEMIC LANGUAGE SUPPORT MODULE
This module is a unique support tool created especially for students who have not previously studied within the UK. It offers targeted additional academic support to help students be as successful as possible during their studies at Northumbria. It runs alongside their selected modules and offers students a unique opportunity to engage one on one with an academic as well as fellow visiting students.

GENERAL ADVICE
We advise students to be as flexible as possible with regard to requesting modules as no particular module choice can be guaranteed and last minute changes to module availability are common.

The modules we list on our Constructing Your Programme webpage are provided for reference and are subject to change.

Modules for September semester will be listed from May and the modules for January semester will be listed from September.

Students will not be registering onto modules themselves; this is done by the University on the student’s behalf ahead of time.

ALLOCATION CRITERIA
- Students will be advised of his or her relevant module requesting procedure within their Offer email.
- Students are strongly advised to request modules from within the same subject area when possible, as this will ensure the best possible chance of successful scheduling.
- Students must discuss all modules requested with home institutions BEFORE submitting module requests to Northumbria.
- All students will be allocated a maximum of 60 UK credits (30 ECTS) per semester. Students can then have the choice to drop modules should they decide they are not required however, no further additions will be made at that time.
- Please note that once all allocations have been confirmed and timetables have been finalised, no further module changes will be made.
- Single semester students can study semester long modules only; if a Year Long module is requested this will instantly be rejected.

Students will be able to access their individual timetable via their MyNorthumbria account during Welcome Week but only after they have enrolled.

DESIGN PROGRAMME MODULES
For students on a Design programme exchange, they will be studying a particular module diet from the relevant semester of the programme offered (i.e BA Graphic Design - Year Two, Semester One) which will be advised at the time of offer after both their application & portfolio has been assessed.

CREDITS
A Northumbria University module is usually worth either 10 or 20 UK Credits.

Students take between 40 - 60 UK credits per semester which can consist of between one to six modules.

We use the following credit equivalency: 20 UK credits = 10 ECTS = 6 US credits

HEALTH INSURANCE
Students need to be made aware of the Immigration Health Surcharge. The health surcharge will be paid by non-European Economic Area (EEA) nationals who apply to come to the UK to work, study or join family for a period of more than 6 months.

Students studying at Northumbria for a single semester (under 6 months) will need to make their own arrangements for Health Insurance to cover the duration of their stay.

All students are responsible for ensuring they have adequate insurance to suit their individual requirements.

FINANCES
If you plan to use your bank cards while in the UK, please confirm with your bank ahead of time that this will be possible.

Please note: If you will be studying for a single semester, it can be difficult to open a UK bank account so please plan accordingly.

EXAMS
Students studying at Northumbria are expected to stay on campus for the full duration of the semester which includes sitting any exams within the Assessment Periods at Northumbria.

If relevant, students should research their module requests appropriately to only request single semester modules without exams.

We are unable to accommodate the request to take exams in a student’s home institution as any examination must be sat at Northumbria University at the set time during our assessment dates.

Please refer to your offer email for the relevant semester end date.

Assessment Guidance is available for Students.

AFTER YOUR EXCHANGE

TRANSCRIPTS

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<thead>
<tr>
<th>Module Type</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Semester One Transcripts sent out</td>
<td>Mid-March</td>
</tr>
<tr>
<td>Semester Two &amp; Yearlong Transcripts sent out</td>
<td>Mid-July</td>
</tr>
</tbody>
</table>

Finalised confirmed results from your studies are not available until July of the relevant Academic Year due to Northumbria University’s Exam Board procedures.
Students studying in September Semester will receive an ‘unconfirmed’ transcript in March followed by their official confirmed transcript in July.

Students studying the full academic year or for just the January semester will receive their confirmed transcript in July.

Academic results will be sent as a pdf via email to both the student and our partner contact at the student’s home institution.

**COPIES OF YOUR TRANSCRIPT**

If you require copies of your Northumbria transcript to apply for further education such as Graduate School or a Master’s programme, certified copies can be ordered for £5 each from the following link: [Transcripts](#).

If you require transcripts to be sent to more than one address or institution please email the Transcript & Certificate team directly to discuss the request using: rg.certificates@northumbria.ac.uk

**USEFUL LINKS**

- Northumbria University webpage
- ‘Getting Here’ – travel information
- Student Support
- Northumbria Library
- Students Union
- Northumbria Sport