**UNIVERSITY**

<table>
<thead>
<tr>
<th>Name of the University</th>
<th>University of Coimbra</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rector</td>
<td>João Gabriel Silva</td>
</tr>
<tr>
<td>Vice-Rector for International Relations</td>
<td>Joaquim Ramos de Carvalho</td>
</tr>
<tr>
<td>University Code</td>
<td>P COIMBRA01</td>
</tr>
<tr>
<td>Website</td>
<td><a href="http://www.uc.pt">www.uc.pt</a></td>
</tr>
</tbody>
</table>

**INTERNATIONAL RELATIONS UNIT**

<table>
<thead>
<tr>
<th>Head of the Unit</th>
<th>Filomena Marques de Carvalho</th>
</tr>
</thead>
<tbody>
<tr>
<td>Address</td>
<td>Divisão de Relações Internacionais Universidade de Coimbra Colégio de São Jerónimo – Largo D. Dinis 3000-143 COIMBRA - PORTUGAL</td>
</tr>
<tr>
<td>Tel.</td>
<td>+351 239 857000</td>
</tr>
<tr>
<td>Fax</td>
<td>+351 239 857002</td>
</tr>
<tr>
<td>E-mail</td>
<td><a href="mailto:dri@uc.pt">dri@uc.pt</a></td>
</tr>
<tr>
<td>Website</td>
<td><a href="http://www.uc.pt/driic">www.uc.pt/driic</a></td>
</tr>
</tbody>
</table>

**Mobility and reception**

- **Incoming student Mobility**
  - Tel. +351 239 857003
  - Fax. +351 239 857002
  - E-mail: [dri.intstudy@uc.pt](mailto:dri.intstudy@uc.pt)

- **Incoming teaching and non-teaching staff mobility**
  - Tel. +351 239 857003
  - Fax. +351 239 857002
  - E-mail: [dri.staff@uc.pt](mailto:dri.staff@uc.pt)

- **Bilateral agreements**
  - Tel. +351 239 857008
  - Fax. +351 239 857002
  - E-mail: [dri.projects@uc.pt](mailto:dri.projects@uc.pt)

**Office hours**

Monday to Friday: 9h30 to 17h30  
*Casa da Lusofonia – International Student Lounge*  
Pólo I - University of Coimbra  
Rua do Arco da Traição  
3000-056 COIMBRA - PORTUGAL

**APPLICATION PROCEDURES AND ACCOMMODATION**

**Application deadlines**

1st semester: 1 March to 15 July
2nd semester: 1 September to 15 December

---

1
Online applications
Free mover students and students within the Framework of the Erasmus or other Mobility Programmes shall apply online at www.uc.pt/en/driic/mobilidade/in/.

All students are advised to read carefully the application guide before starting the online application.

Accommodation
Mobility students may book their own accommodation at student residences or private lodging by using the online accommodation platform of the University of Coimbra available at www.uc.pt/go/accommodation.

ACADEMIC INFORMATION

Academic calendar
1st Semester: From September to December
Christmas Break: last two weeks of December to first week of January
Examination Period -1st Semester: first week of January to first week of February

2nd Semester: From February to June
Easter Break: one week in the Easter month
Academic Festivity "Queima das Fitas": one week in May
Examination Period -2nd Semester: June to July
Resit Examination Period: July
Summer Holidays: 1 to 31 August

Assessment system
Assessment comprises written, oral and practical tests/examinations, papers, theses, projects, reports, and portfolios. All these types of assessment may take place during and/or at the end of each semester. More detailed information about assessment methods can be found in the content description of different course units of the study programmes.

1. The final assessment of a course unit is expressed by a grade on a scale of whole numbers from 0 to 20, with 10 as the minimum pass mark.

2. The final classification of a diploma/degree programme is expressed as a number from 10 to 20 on the scale of whole numbers from 0 to 20.

3. The final classification is the arithmetic weighted average of the classifications obtained in the course units that make part of the course structures of the diploma/degree programmes.

4. The final classification is usually associated with a qualitative definition in four classes: Pass (10-13) Good (14 and 15), Very Good (16 and 17) and Excellent (18-20).

The Academic Services at each Faculty (called "Bedel" in some of them) deal with examination scheduling and registration as well as marks.

Language requirements
Since the majority of course units are conducted in Portuguese, Erasmus students are strongly advised to take the OLS preparation course available online (access is provided by the home institution). Non-Portuguese speakers can also take the "Portuguese Language Erasmus" semester course, as long as they include it in their Learning Agreement when applying for mobility. They can also attend the Intensive Language Preparation Course at the beginning of each semester, in September and February (enrolment subject to fees).
A **number of course units is also offered in English** and, in most cases, exchange students can make arrangements with lecturers in order to be allowed to do examinations or submit assignments in English (or other language, if both parts know it).

Modern Language studies are usually half taught in Portuguese, English, French, German, Dutch, Spanish and Italian.

**Language and culture courses**
The Language Centre of the Faculty of Arts and Humanities of UC offers a wide variety of opportunities to improve students’ language proficiency in Portuguese and other languages, from European to Asian languages. These courses are lectured by native speakers.

**Information on courses**
All study programmes and course units taught in English are available at [www.uc.pt/en/ects/catalogo](http://www.uc.pt/en/ects/catalogo)

Please contact ECTS departmental coordinators of the subject area that interests you most for more information.

**European Credit Transfer and Accumulation System (ECTS)**
All courses of the University of Coimbra are organised in compliance with the ECTS. For further information see [www.uc.pt/en/ects](http://www.uc.pt/en/ects)

**Information on the ECTS departmental coordinators**
The University of Coimbra has an ECTS Coordinator per Faculty, and each Faculty nominates an ECTS Departmental Coordinator by subject area/department. They work in close connection with the International Relations Unit and deal with issues about the academic recognition of student mobility.

See their names and contacts at [www.uc.pt/en/ects](http://www.uc.pt/en/ects)

---

**USEFUL LINKS ABOUT PORTUGAL, THE CITY AND THE UNIVERSITY OF COIMBRA**

<table>
<thead>
<tr>
<th><strong>How to get to Coimbra</strong></th>
<th>International Relations Unit</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th><strong>Finding your way after arrival and during your studies</strong></th>
<th>Welcome Guide of the University of Coimbra</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th><strong>About the University of Coimbra</strong></th>
<th>Official tourist website of the University of Coimbra</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td><a href="http://visit.uc.pt">visit.uc.pt</a></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>About Coimbra</strong></th>
<th>Official tourist website about the city of Coimbra</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td><a href="http://www.turismodecoimbra.pt">www.turismodecoimbra.pt</a></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>About Portugal</strong></th>
<th>Official tourist website about Portugal</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td><a href="http://www.visitportugal.com">www.visitportugal.com</a></td>
</tr>
</tbody>
</table>
Application Procedures for Student Mobility

Academic year 2018_2019

Dear Partner,

The University of Coimbra would like to inform you on the application procedure for student mobility in the next academic year.

**Application process**
The application for a mobility period at the University of Coimbra is mandatory in our online system. Your students should read the Manual available first! Please access in the link bellow: [http://www.uc.pt/en/driic/estudantesIN/CandidatIN/](http://www.uc.pt/en/driic/estudantesIN/CandidatIN/)

**Accommodation in Coimbra**
Mobility students may book their own accommodation at students’ residences or private lodging included in the online accommodation platform of the University of Coimbra available at [www.uc.pt/go/accommodation](http://www.uc.pt/go/accommodation). Students may also choose to book the first days at a local Hostel and look for lodging after their arrival. In this case they have the support of the local Student Association.

**Teaching Language**
The majority of course units are conducted in Portuguese. There is a number of course units offered in English and in some cases, exchange students make arrangements with lecturers in order to be allowed to do examinations or submit assignments in English (or in another language, if both parts agree on it).
If the students have no knowledge of the Portuguese Language they are advised to attend the Intensive Language Preparation Course at the beginning of the months of September and/or February. The course is not free of charge for exchange students. Erasmus students are strongly advised to take the OLS preparation course available online (access is provided by the home institution).
Your students may also include in their Learning Agreement the semester course of Lingua Portuguesa to help them along the study period.
Learn more at http://www.uc.pt/fluc/ensino/cpe/LPE/LPE_ingles


You may send us your nominations to the contacts indicated below. We hope to have given you enough information and we look forward to receiving your students’ applications.

Incoming Mobility Programs Team
Maria Teresa Silva
e-mail: mteresa@uc.pt
Regina Freitas
e-mail: dri.intstudy@uc.pt